



Indian Chamber of Commerce

ICC Environment Excellence Award 2012

Application Guideline



VERDE



About the Award

Indian Chamber of commerce is organizing an annual award scheme to recognize the excellence of its members in the sphere of environment during the year 2010-2011. ICC is an eminent consortium of business organizations in eastern & north-eastern India. Several large corporate groups in the country and overseas are affiliated to this organization.

The Environment Excellence Award is the coveted and prestigious recognition that one's organization should strive to win for environment management. The excellence in environment award is to acknowledge the vision and exemplary commitment of the CEO together with his team for environmental responsibility, concern for environmental activities within the organization and society as a whole. The objective of this award is to evaluate an organization's concern towards the well being of its employees through adequate measures, not only for regulatory requirements, but also as a part of the management's commitment towards ensuring that the organization and workforce is adequately protected through effective environmental measures.

Verde Consulting Pvt. Ltd. is the knowledge partner for the award and will be providing all relevant technical supports.

Aim & Objective

- Growth and maturity in organizations operating in Eastern India
- To recognize and encourage the outstanding contributions by the organizations

Eligibility Criteria

All Indian organisations are eligible to apply for the Award.

The award will be in three categories:

- a. Large Business Organizations (LBO):
 - Organizations with annual turn over of more than Rs. 250 crores
- b. Medium Business Organizations (MBO):
 - Organizations with annual turn over of more than Rs.15 crores but less than Rs. 250 crores
- c. Small Business Organizations (SBO):
 - Organizations with annual turn over of up to Rs. 15 crores

Note:

1. Organizations are requested to submit their audited balance sheet of the year 2010-2011 if selected for the final round presentation.
2. The Small & Medium scale organizations are requested to provide their MSME Registration number.



Types of Industries

Organizations will be classified into different types of industries. Please refer the list as mentioned below.

- Heavy Construction Industry
- Financial, Legal and Business Consulting Services
- Hotels and Recreational Clubs
- Import and Export Trades
- Manufacturing & Processing (includes chemical, iron and steel, cement, textile, food processing, petrochemical, sponge)
- Infrastructure (including utilities)
- Transport and Logistics
- Retail Business
- Health care
- IT
- Mining
- Power
- Others

Note:

- Final evaluation will be based on the industry sector weightage criteria on the assessment parameters.
- Individual unit / division also can apply for the award.



Award Committee

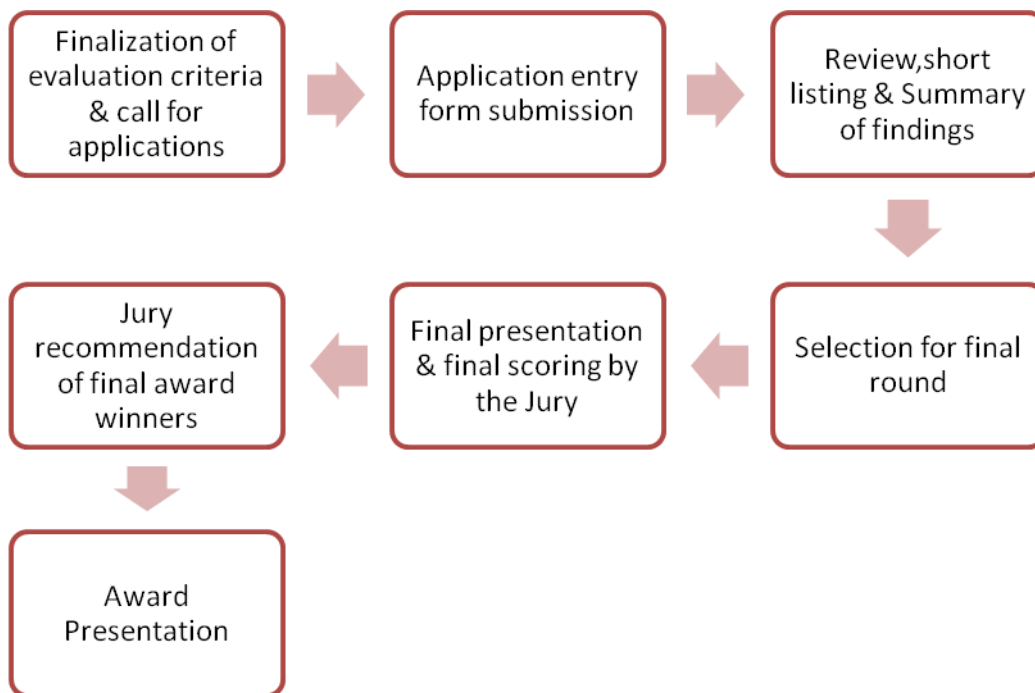
The award committee would consist of the following:

- A Chairman
- 3 – 5 Members to be nominated as Jury by ICC

Those nominated would be eminent business leaders, management experts, economists, judges and other eminent personalities.

The decisions of the Committee will be final and no appeal will be entertained.

Award Process





Evaluation Framework

The environmental initiatives of the organisations will be awarded and the basis of evaluation and grading would be:

1. Industry specific
2. Relevance of the issue(s) in the particular industry.

Each issue will be allotted with different weightage depending on the relevance of the issue in the particular industry.

(Please refer the list of Type of Industry)

The environmental issues and concerns would include:

- Statutory compliance
- Environmental leadership
- Environmental governance
- People & capacity building
- Program and performance

These five elements and the focus areas under each element are the criteria for evaluation, selection and final judgement.

Levels of Recognition

There are two levels of recognition for each category. These levels signify the various milestones, which the organisations can aim for as they progress on their journey towards excellence. Therefore, the organisations at different level of competitiveness can benefit from participating in the award process.

Levels:

- a. Winner
- b. Runners Up

Prizes are awarded to organisations that demonstrate excellence in the management of environment as their fundamental process for continuous improvement – the leaders in their respective category.



Benefit of participation

Apart from getting an opportunity for recognition, each company gets an external perspective on their practices and performance. Each Applicant Company is assessed by a team of trained assessors with diverse and extensive experience who will spend significant time to identify the strengths and opportunities for improvement for each organization.

How to Apply

General Guideline

Please read carefully the instructions before completing the application document:

- Two (2) Copies of the filled in application document are required to be submitted to the ICC Award committee **latest by 16 December 2011**.
- Each copy of the application document should not exceed 50 pages including all the supporting documents.
- Each page of the application document should be of A4 size only.
- Please include table of contents, glossary of terms and abbreviations for clarity.
- All the sheets including the accompanying documents, placed in an orderly manner with references, may be loosely bound.
- Please read each section carefully and respond to the points raised therein briefly.
- Please describe the details in English, typescript, text in Arial point 11. The pages may be numbered.
- While presenting the results and describing the practices, the applicants may keep in view the relative weightage and importance of the different Model Criteria so as not to exceed the limit of 50 pages for total number of pages.

Application Fees:

The fee for processing the application is as follows:

- Large Enterprises: Rs. 5000/-
- Medium Enterprises: Rs. 3000/-
- Small Medium Enterprises: Rs. 1000/-

The fee should accompany the application, in the form of a demand draft / cheque at par, favouring Indian Chamber of Commerce, payable at Kolkata.

Rules & Regulation:

- Decision of the Award Jury Council on the recommendations of the Jury members is final and no appeal or correspondence will be entertained.
- Award Committee reserves the right to award more than one organisation as the winner and also to withhold award(s), if the required standard is not met.
- Award Committee accepts no liability for any loss resulting from the disclosure of information concerning an entry to Assessors and Jury members, though all reasonable precautions will be taken to maintain confidentiality.
- Award Committee cannot undertake to return documents or supplementary material submitted with an entry.
- Award Committee reserves the right to alter the Award Scheme, at any time.



Non-Disclosure and Confidentiality

Names of applicants, examination and scoring information developed during the review of applications are regarded as proprietary and are kept confidential. Such information is available only to those individuals directly involved in the assessment and administrative processes. Award committee will take all reasonable measures to ensure that applications and information therein are treated in strict confidence. However, in no way can Award committee be held responsible for any loss of confidentiality to a third party. Moreover, Award committee cannot be held liable for any damage (to goods, or persons, financial loss or consequential) incurred through the breach of confidentiality or otherwise by the applicants or any third party. Award committee reserves the right, subsequent to the Award Presentations, to publish salient details of the Environment Improvement schemes of the Award Winners, as a step towards sharing of knowledge.

Contact Details

Please **send your filled in application** with all supporting documents as mentioned above and requisite application fee to -

Ms. Ahana Dutt

ICC Tower,
4 India Exchange Place, Kolkata 700001
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M: +91 9831517683
E: emc1@indianchamber.net

For any further information, please contact -

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