14th Environment Excellence Award (2020)

Application Guideline

Knowledge Partner:
ICC – Environment Excellence Award 2019

About the Award

Indian Chamber of commerce (ICC) is an eminent consortium of business organizations in eastern & north-eastern India. Several large corporate groups in the country and overseas are affiliated to this organization.

ICC announces the 14th edition of ‘ICC Environment Excellence Award 2020’ to recognize the excellence of organizations in the sphere of environment for the year 2019 - 2020. The Environment Excellence Award is one of the most coveted and prestigious recognition that the organization should strive to win for environment management.

The purpose of this award is to evaluate an organization’s concern towards the well-being of the society through adequate measures, not only for regulatory requirements, but also as a part of the management’s commitment towards ensuring that the people and planet are adequately protected through effective environmental measures.

This award is to acknowledge the vision and exemplary commitment of the organization for environmental responsibility, improvement in environmental performance and the society as a whole.

Consultivo Business Solutions Pvt. Ltd. (Consultivo), is the knowledge partner and provides the framework and relevant technical support for the award. Consultivo is a sustainability advisory firm involved in audit, training, research and consulting.

Aim & Objective

- Growth and maturity in organizations operating in India in terms of environmental commitment and performance
- To recognize and encourage the outstanding contribution by the organizations with regards to environment

Eligibility Criteria

All Indian organisations operating last three years or more are eligible to apply for the Award.

Applications are invited for the following sectors:

A. Service & Service Oriented Organisations
B. Manufacturing Organisations including Power Sector; Cement & Allied Products; Oil, Gas, Chemicals & Petrochemicals; Heavy Engineering
C. Mining
D. Hospitality & Healthcare

The award will be in three categories:

a. Large Business Organizations (LBO):
   (Organizations with annual turnover of more than 250 crores)
b. Medium Business Organizations (MBO):
   (Organizations with annual turnover of more than 15 crores but less than 250 crores)
c. Small Business Organizations (SBO):
   (Organizations with annual turnover of up to 15 crores)
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Note:

1. Organizations are requested to submit their audited balance sheet of the year 2019 – 2020 if selected for the final round presentation.
2. The Small & Medium scale organizations are requested to provide their MSME Registration number.
3. Organisations may declare a particular requirement as ‘Not Applicable’ depending on their activities (Service or Manufacturing). However, a brief explanation will be appreciated.

Award Process

Call for applications → Application entry forms submission → Review and short listing. Summary of findings → Selection for on-site assessment → Jury recommendation of final award → Presentation and final scoring by the Jury → Selection for final round → Physical visit to the establishment → Award Presentation

Evaluation Framework

The environmental initiatives of the organisations will be evaluated, graded and awarded on the basis of:

1. Industry Sector (Service & Manufacturing)
2. Size of industry (LBO, MBO and SBO)
3. The environmental issues and concerns which include:
   - Statutory compliance
   - Environmental leadership
   - Environmental governance
   - People & capacity building
   - Program and performance

Note: Relevance of the issue to the particular industry is considered to facilitate equality among industries belonging to different sectors (Please refer to the table below for the list of industries). This is done through ‘industry-wise weightage criteria’.
List of industries

- Heavy Construction Industry
- Financial, Legal and Business Consulting Services
- Hotels and Recreational Clubs
- Import and Export Trades
- Manufacturing & Processing (includes chemical, iron and steel, cement, textile, food processing, petrochemical, sponge)
- Infrastructure (including utilities)
- Transport and Logistics
- Retail Business
- Oil & Gas
- Health care
- IT
- Mining
- Power
- Others

Final evaluation will be done by the appointed award committee.

Award Committee

The Award Committee comprises of the following:

- Chairperson
- 3 – 5 Members comprising of eminent business leaders, management experts, environment professionals, economists, judges and other eminent personalities

The final decision for the award will be taken by the Award Committee. The decisions of the Committee will be final and no appeal will be entertained.

Levels of Recognition

There are two levels of recognition for each category. These levels signify the various milestones, which the organisations can aim for as they progress on their journey towards excellence. Therefore, the organisations at different level of competitiveness can benefit from participating in the award process.

Levels:

A. Winner

B. Runners-up

Prizes are awarded to organisations that demonstrate excellence in the management of environment as their fundamental process for continuous improvement – the leaders in their respective category.

Apart from getting an opportunity for recognition, each company gets an external perspective on their practices and performance. Each Applicant Company is assessed by a team of trained assessors with diverse and extensive experience who will spend significant time to identify the strengths and opportunities for improvement for each organization.

How to Apply

General Guideline

Please read carefully the instructions before completing the application document:
ICC – Environment Excellence Award 2019

- One copy of the filled in application document are required to be submitted to the ICC Award committee in hard copy. Also send the application in soft copy by email to the id provided below
- Each copy of the application document should not exceed 50 pages including all the supporting documents.
- Each page of the application document should be of A4 size only.
- Please include table of contents, glossary of terms and abbreviations for clarity.
- All the sheets including the accompanying documents, placed in an orderly manner with references, may be loosely bound.
- Please read each section carefully and respond to the points raised therein briefly.
- Please describe the details in English, typescript, text in Arial point 11. The pages may be numbered.

Application Fees:
The fee for processing the application is as follows:
- Large Enterprises: Rs. 20000 + 18% GST
- Medium Enterprises: Rs. 15000 + 18% GST
- Small Medium Enterprises: Rs. 7500 + 18% GST

The fee should accompany the application, in the form of a demand draft / cheque at par, favouring “Indian Chamber of Commerce”

Rules & Regulation:
- Decision of the Award Jury Council on the recommendations of the Jury members is final and no appeal or correspondence will be entertained.
- Award Committee reserves the right to award more than one organisation as the winner and also to withhold award(s), if the required standard is not met.
- Award Committee accepts no liability for any loss resulting from the disclosure of information concerning an entry to Assessors and Jury members, though all reasonable precautions will be taken to maintain confidentiality.
- Award Committee cannot undertake to return documents or supplementary material submitted with an entry.
- Award Committee reserves the right to alter the Award Scheme, at any time.
- Last date of submission of filled-up Application Form is Saturday, 30 September 2020.
- Winners of EEA 2018-19 are not eligible to apply for EEA 2019-2020.

Please send the duly filled up application form with requisite supporting documents (1 sets of hard copies and one soft copy) and application fee to the following address –

Ms. Soheni Laha
Indian Chamber of Commerce
4 India Exchange Place, 9th Floor
Kolkata 700001
Ph: 033 2253 4256
Email: soheni.laha@indianchamber.net

Non-Disclosure and Confidentiality
Names of applicants, examination and scoring information developed during the review of applications are regarded as proprietary and are kept confidential. Such information is available only to those individuals directly involved in the assessment and administrative processes. Award committee will take all reasonable measures to ensure that applications and information therein are treated in strict confidence. However, in no way can Award committee be held responsible for any loss of confidentiality to a third party. Moreover, Award committee cannot be held liable for any damage (to goods, or persons, financial loss or consequential) incurred through the breach of confidentiality or otherwise by the applicants or any third party. Award committee reserves the right,
subsequent to the Award Presentations, to publish salient details of the Environment Improvement schemes of the Award Winners, as a step towards sharing of knowledge.